



This message is to advise you of FPA arrangements over the Christmas and New Year period.

All FPA offices will close at 12:00 pm on Thursday 24th December 2020 and will re-open at 8:00 am on Monday 11th January 2021.

FPA staff will be on compulsory and voluntary leave during this period and are unlikely to be available.

- FPP Coverage submissions will not be administered over this period. However, some staff will be available to deal with urgent matters such as forest practices plan Coverage from 4th January onwards. Planners should complete draft FPPs and submit to Coverage by 5:00pm Thursday 17th December latest, ensuring that applicants without FPA credit facilities have application fees paid and cleared before the offices close.*
- Tree-fern tags will not be available to be collected over this period.*
- Various FPA staff will be on leave during January so please understand there may be delays in responding to queries. We will do our best to ensure a timely response to all queries.*

If required please leave a message on the telephone answering system (03 6165 4090) or on info@fpa.tas.gov.au during the break and we will get back to you as soon as possible from Monday 11th January 2021.

If you want to request any special arrangements with the FPA over this period please contact the FPA office on info@fpa.tas.gov.au or 03 6165 4090 by Thursday 17th December.

On behalf of all FPA staff, I wish you a Merry Christmas and a happy New Year.

*Peter Volker
Chief Forest Practices Officer
Forest Practices Authority*